



VOLUNTEER INFORMATION

Vision & Mission



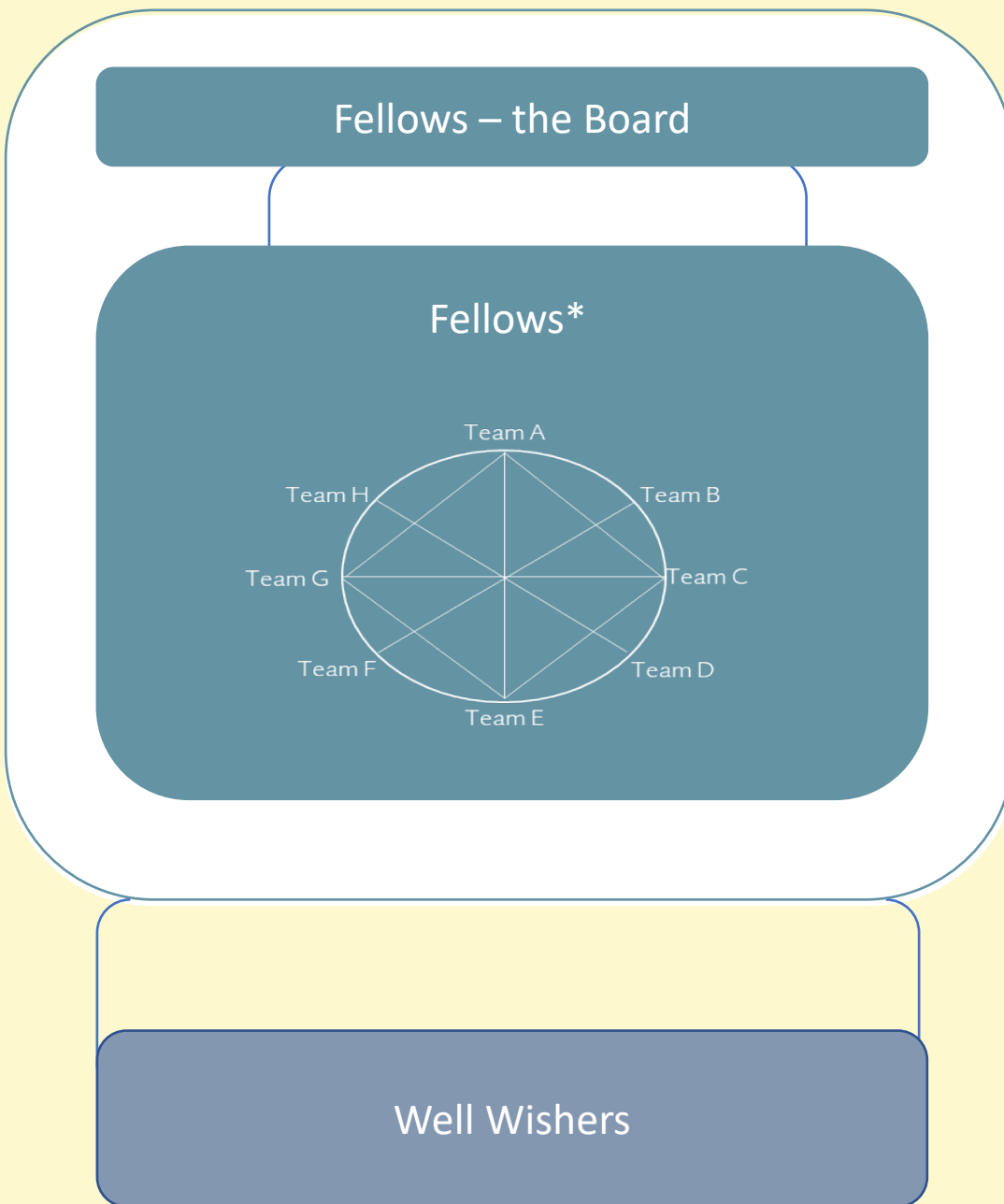
COMMEET's vision is to accelerate regional sustainable development through empowering local communities.

COMMEET is a Fellowship of global volunteers with diverse skills sets in sustainable development.

- We develop toolkits which empower communities to find solutions to their individual problems concerning sustainable development.
- We create a database of Good Practices to inspire local communities.
- We provide coaching.
- We are frontrunners in using a unique quadruple helix approach and believe in helping people to help themselves.



Structure



Fellows – the Board

Central team of highly committed individuals who take on formal roles needed to classify as a foundation

Expected

- Participate in governance and decision making, locally and/or globally
- Participate in monthly board meetings
- Carry out required duties specific to board position
- Are well aware of current projects' status

Encouraged

- Expand the COMMEET network
- Communicate regularly with volunteers

Ambassadors and other Fellows

Community of passionate individuals who identify themselves with the vision and mission of COMMEET and actively contribute to put the mission into action. Ambassadors bring in their extensive networks and act as advisers to the Board

Expected

- Carry out tasks as agreed upon
- Regular communication
- Carry out the agreed upon amount of work each month
- Uphold COMMEET standards and ethics at all time

Encouraged

- Represent COMMEET and its vision
- Support other members
- Support and help shape the governance structures of COMMEET

Fellows*

Within the Fellows section, some aspects of a 'swarm organization' are adopted :

- Board holds central list of tasks to be completed
- List is updated by the Board but visible to all Fellows
- Fellows are encouraged to pick tasks based on skills and interests
- Volunteers communicate status of their task pro-actively with the Board
- By picking a task Fellows organically join a team

Well Wishers

A global ecosystem of friends, organisations and partners who believe in the vision of COMMEET

Expected

- Promote COMMEET through personal and professional network

Encouraged

- Get active, join events, make financial contributions

Current teams	Tasks
Ambassadors	Actively expand the COMMEET network by raising awareness about the organization and its values on an international level; act as advisers to the Board.
External Communication	In charge of the consumer-facing content that an organization puts out. Ensures brand message is consistent, timely, and relevant. This includes dealing with all social media activities, website development and interactions with new or potential COMMEET members.
Team Bangladesh	Team actively working on the Bangladesh project. Takes part in researching and communicating with local communities in order to help implement the toolkit.
Team Nigeria	Team actively working on the Nigeria project. Takes part in researching and communicating with local communities in order to help implement the toolkit.
Fundraising	Organises activities to raise funds or otherwise solicits and gathers monetary donations or other gifts for COMMEET.
Toolkit TVET	Keeps the existing toolkit up-to-date.
Toolkit Migrants and Displaced Persons	Researches and advises in order to create a functional new Migrant toolkit.

- Teams are self-organised and no distinct roles are assigned within teams
- Volunteers are not assigned to a team top-down. Rather they are encouraged to pick up tasks based on their skills and interests
- Volunteers can join more than one team

COMMEET values an open and respectful communication with flat hierarchies, giving volunteers as much freedom as possible. The Board does not exercise top-down management, but ensures volunteers get help if necessary. This requires volunteers to give the Board regular updates, to approach them with questions and difficulties you might face, not waiting for the Board's initiative.

Communication and collaboration guidelines

- Respect everyone's opinion
- Keep others informed and do not wait to be approached
- If you do not have much time at the moment, let the others know
- Be open about any struggles; others are happy to help
- Share information that could be helpful for other members

Proactive communication

Bottom-up communication